

**Meeting: Brandon FSRC  
Family Community Advisory Council**

**Date: October 4, 2011**

**In Attendance: Ken Roberson, Octoryia Robinson, Virna Garcia, Amy Smith, Cristina Villagomez, Adrian Villagomez, Maria Diez, Elice Robetor, Pat Jayme, Nancy Gambill, Dawn Ivey, Dr. Michael Marx, Millie Carreño, and Ligia Vigo**

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action(s) to be taken</b>	<b>Responsible Person(s)</b>	<b>Date Due</b>
Approval of Minutes	Read updated minutes for July, August, September meetings. All minutes approved.		None	None
Data Review	Ligia reviewed August data.			
Topics for review from FSRC partnership	<b>Meeting minutes and Agenda Format:</b> make sure minute items are in appropriate columns with items in action columns. Members approved adding Community Café as item on agenda.	Add Community Café item to agenda format.	Maria	11/2011
Budget Review	<b>Event Budget Allocation:</b> Members decided on following amounts for each event: Open House : \$400.00 Giving Thanks: \$150.00 Holiday Celebration: \$400.00 Celebrating Diversity: \$ 350.00 Hurricane Preparedness: \$150.00 Family Health Fair: \$100.00 Back to School: \$600.00 Brandon Expansion: \$125.00  <b>Florida Aquarium:</b> Members approved renewing 2 memberships.	Back to School budget may change considering a partnership  If renewal amount is over \$400, email all members to make purchase decision.	Ligia  Ligia	Ongoing  11/2011
Center Environment	<b>Brandon Expansion:</b> No decision has been made yet. <b>Center Needs:</b> Members recommended purchasing items pending expansion.	Pending Update.	Ligia  Brandon Expansion Committee	Ongoing

FCAC Membership Updates/Suggestion Box Review	<p><b>Suggestion Box Review:</b></p> <ol style="list-style-type: none"> <li>1. More activities on Saturdays for children and parents</li> <li>2. Request for Health Fair, Vision, Dental for adults</li> <li>3. Adults art classes and cooking classes</li> <li>4. Teen sewing class in winter</li> </ol>	<ol style="list-style-type: none"> <li>1. Currently have Music &amp; More for children aged 1 – 4 yrs. Can schedule arts class on Saturdays.</li> <li>2. Refer member to health clinics for services.</li> <li>3. Center schedules adult art classes in December. Unable to do cooking class due to liability concerns.</li> <li>4. Discuss with Ila, sewing teacher</li> </ol>	Ligia	Ongoing
	<p><b>Planning Committee Sign up:</b> Members signed up for planning events.</p>	Schedule committee planning meetings as needed.	Ligia/Staff/FCAC	Ongoing
	<p><b>Community Café #3:</b> Café will be on Thursday, Oct. 20<sup>th</sup> from 5:30-7:30 at Children’s Board.</p>	Attend Café.	All	10/20/11
	<p><b>Open House:</b> Members set goal for recruiting 100 new guests. They received invitations. Planning committee discussed recommendations.</p>	Hand out invitations to people who have not visited Center.	All	10/26/11
	<p><b>Storytime:</b> Popular activity and overcrowded.</p>	Members recommended splitting storytime according to age group, having 2 sessions before or after nap time, and creating interest sheet.	Ligia	11/2011
	<p><b>Outreach Update:</b> Millie will be attending Feria de la Familia, City of Tampa and NOVA Health Fairs.</p>	Assist with outreach events if interested	All	Ongoing
Upcoming FCAC or Center Events	<p><b>October Events:</b> Hearing Screening: Tuesday, Oct. 11<sup>th</sup>, 3-7 pm</p>	Attend events and recruit other people who have not visited	All	11/2011

	<p>Movie with Dad: Wednesday, Oct. 12<sup>th</sup>, 6 pm  Vision Screening: Friday, Oct. 21<sup>st</sup>, 2 – 4 pm  Suncoast Dental Mobile Coach: Oct. 26<sup>th</sup>, 10-5  Open House, Oct. 26<sup>th</sup>, 10 – 7:30pm  Registrations:  Computer Class- Basic &amp; Intermediate: Oct. 6<sup>th</sup>  1-3pm  Toys For Tots: starting Oct. 20<sup>th</sup> – Nov. 19<sup>th</sup></p>	Center.		
Announcements	<b>Next meeting date:</b> November 1, 2011	Attend and recruit existing members	Community members	Ongoing