

**Meeting: Brandon FSRC  
Family Community Advisory Council**

**Date: September 2, 2011**

**In Attendance: Ken Roberson, Octoryia Robinson, Virna Garcia, Cristina Villagomez, Adrian Villagomez, Maria Diez, Erika Caballero, Elice Robetor, Pat Jayme, Evelyn Cofield, Nancy Gambill, Dawn Ivey, Millie Carreño, and Ligia Vigo**

Agenda Item	Discussion	Action(s) to be taken	Responsible Person(s)	Date Due
Approval of Minutes	No changes or deletions to minutes identified therefore they were approved.	None	None	None
Data Review	Ligia reviewed July data.			
Topics for review from FSRC partnership	<p><b>Children’s Board Recommendations:</b> FSRCs did not get recommended for a budget cut.</p> <p><b>Community Café #2 Summary &amp; Community Café #3:</b> Café #2 summary reviewed. Café #3 will focus on programming. Would like to have at least 10 families from each Center attend. Next planning meeting will be on Sept. 9<sup>th</sup> at 9:30 am at Central Tampa FSRC.</p> <p><b>Aquarium Policy:</b> Aquarium policy reviewed and discussed if any policy points should be changed.</p>	<p>Attend Community Café #3 on Oct. 20<sup>th</sup> from 5:30 – 7:30 at Children’s Board.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> <li>- Continue with current late policy.</li> <li>- Continue usage policy (every 2 months)</li> <li>- Continue participant requirement.</li> <li>- Change replacement fee to \$5.00</li> <li>- Continue lost card policy</li> </ul> <p>Share recommendations with Elizabeth, Healthy Start Coalition.</p>	<p>All</p> <p>Ligia</p>	<p>10/20/11</p> <p>9/2011</p>

	<b>Bullying Presentation for Middle School Students:</b> Counselor for Dept. of Children's Services with Hillsborough County can only provide presentation at North Tampa FSRC. Brooke Wheeldon of Bright Beginnings may be able to do presentation at Brandon.	Discuss presentation request with Brooke.	Ligia	9/2011
Budget Review	<b>2011-2012 Theme Calendar:</b> Calendar reviewed.  <b>Open House:</b> Planning Committee for Open House in October is Pat, Octoryia, Dawn. Council's goal for Open House attendance is 100 new people.	Theme Calendar approved. Members will support FCAC sponsored events.  Council Budget for Open House is \$500. Planning committee to meet.	FCAC  Ligia	Ongoing  9/2011
Center Environment	<b>Brandon Expansion:</b> No decision has been made yet.  <b>New Water System:</b> New drinking water system and dispenser.  <b>Center Needs:</b> Discussed needs and purchasing items pending Brandon expansion.	Pending Update.  Brandon Expansion committee members are Erika, Cristina, Ken, Adrian, Maria and Shawn. Committee to discuss options for assisting with needs.	Ligia  Expansion Committee	Ongoing  Ongoing
FCAC Membership Updates/Suggestion Box Review	<b>Suggestion Box Review:</b> <ol style="list-style-type: none"> <li>1. Tutoring for Adults</li> <li>2. Health tests for adults</li> <li>3. Request to print coupons</li> <li>4. Request to install more computers in separate room so classes will not interfere with computer availability for community</li> <li>5. Request to remind parents that older siblings in classes should sit to the side quietly during class.</li> <li>6. Class for Blood Borne pathogens</li> <li>7. Request to use main lobby TV for movie</li> </ol>	<ol style="list-style-type: none"> <li>1. Tutoring is only for children. Member did not put contact info to refer.</li> <li>2. Need to contact member for more information.</li> <li>3. Printing coupons does not work on community computers and is wasteful. Create interest sheet for Couponing.</li> <li>4. Explain class schedule and computer availability</li> </ol>	Ligia	Ongoing

	<p>viewing to help when waiting for appointments or waiting time</p> <p><b>Male Involvement Initiatives:</b> Ken updated Council on Dad's Lunch held on Saturday, Aug. 27th.</p> <p><b>St. Joseph's Booster Seat Class:</b> Class on Monday, Sept. 12<sup>th</sup> at 11:30am.</p> <p><b>Children's Board Listening Radio:</b> Children's Board installed new computer in lobby for listening radio. FSRC Power point presentation will run while radio plays.</p>	<p>5. Discuss with parents bringing older sibling. 6. Refer to other agencies. 7. Lobby television may be used for this purpose.</p> <p>Provide male involvement ideas.</p> <p>Schedule next booster seat class during afternoon hours.</p>		
Upcoming FCAC or Center Events	<p><b>September Events:</b> Grandparents' Celebration: Saturday, Sept. 10<sup>th</sup>, 10-11:30 am Eat Right For Life Nutrition Classes: Wednesdays, Sept. 7<sup>th</sup> - 28<sup>th</sup>, 6-7 pm Florida Blood Services Bloodmobile, Monday, Sept. 26<sup>th</sup>, 12:30 – 2:30 pm Registrations: Sewing Class: Saturday, Sept. 10<sup>th</sup>, 10-4 pm Music &amp; More: Saturday, Sept. 24<sup>th</sup>, 10-4 pm Growing Together &amp; Wonder Years: Monday, Sept. 26<sup>th</sup>, 10 – 7:30 pm Little Amigos: Thursday, Sept. 29<sup>th</sup>, 9 – 7:30 pm</p>	Attend events and recruit other people who have not visited Center.	All	9/2011
Announcements	<b>Next meeting date:</b> October 4, 2011	Attend and recruit existing members	Community members	Ongoing