

Meeting: North Tampa Family and Community Advisory Council Meeting

Date: October 13th, 2011

In Attendance: Tahara Owens, Teresa Devillier, Shelia Brown, Sonia Taylor, Maria Cartagena, Angelica Curiel, Elizabeth Jiles, and Glenda Quezada.

Absent: Ms. Woods

Meeting called to order: 5:10 pm by President Shelia Brown

Agenda Item	Discussion	Action(s) to be taken	Responsible Person(s)	Date Due
1. Call to order (Chair of committee/board)	Meeting was called to order at 5:10pm by President Shelia Brown, followed by leading all present in a moment of silence.	N/A	N/A	N/A
2. Review and Approval of last month's minutes (Name of 1 st & 2 nd motion to approve minutes)	Reading and approval of August and September minutes postponed as there are not enough members present which attended the meetings.	Review August and September minutes along with October during November meeting.	FCAC President: Shelia Brown and Glenda Quezada	11/10/2011
3. Center Environment (Center safety concerns, accessible to all, meeting goals)	Data Review: reviewed utilization data.	N/A		
4. Center Programming (Different programs offered at center)	October Events: Open House- Glenda invited all present to volunteer by stopping in sometime during the day and assisting staff with tours. She also encouraged them to adapt what some of the other centers have done and commit to giving a number of invites to people they know have never visited the center. Back to School 2011-2012- will be collaboration with a faith based organization in our community. This is an echo of the Children's Board. They want to let the community know that everyone is welcome. Our face has to remain universal access. We can set up a table at another organization's event.	Promote Open House by posting flyers and personally inviting new guests. Begin to establish relationship with faith-based organizations in the area for this purpose.	<i>FCAC and center Staff</i> <i>Glenda and Community Liaisons</i>	Prior to Event ASAP

5. Center Partnerships (Update on partnerships with FSRC manager)	Follow-up: Nutrition classes by UF extension will begin after 11/2/11. Tentatively the classes will be once per month for one hour. Adults and children will receive a class at the same time in adjacent rooms.	Continue conversations with UF extension and confirm begin date.	Glenda	ASAP
6. Announcements (Residents/agencies present at meetings)	Center Signage: The name has been narrowed down to two: <ul style="list-style-type: none"> a. Children’s Board Family Support Resource Centers b. Children’s Board Family Resource Centers New Theme Calendars: Slight changes to the calendar were made as follows: <ul style="list-style-type: none"> - Grandparent’s day was added as an event to be sponsored by the FCAC. - Faith based collaboration for back to school event. - No Fall Festival Reading of the Suggestion Box: No suggestions this month.			
7. FCAC Special Projects/Suggestions (Suggestion to group)	Community Café 3: will be held on October 20 th at 5:30pm at the Children’s Board. Theme: Future programming.	RSVP 8-10 members and make reminder calls.	Center Staff	Prior to 10/20/2011
8. Topic(s) for Review from Partnership	Five Protective Factors: Evidence Based approach. Our Principles will now become our traditions. We reviewed the first factor “Parental Resilience” we will review one at each meeting.	Review: “Social Connections”	Glenda	November meeting.
9. Meeting Adjournment	7:45pm			
10. Next Advisory Meeting	November 10, 2011			