

Meeting: TNC Family Community Advisory Council

Date: September 15, 2011

In Attendance: Letitia Small, Maria Riveros, Martha Botero, Luis Barbosa, Cecilia Barbosa, Marcelina Moran, Gloria Oyola, Martin Lopez, Victor Padilla, Mayra Lopes, Lucrecia Arenas, Jocquin Cadavid, Viocita Small, Adriana Barreda, Liza Moncada,

Agenda Item	Discussion	Action(s) to be taken	Responsible Person(s)	Date Due
I. Call to Order and Sign in with ANTS.	The President, France, could not attend the meeting because she has to work. The Vice President, Gloria, called the meeting to order and asked if everybody had signed into ANTS. Maria Riveros provided the translation. Lazora explained that this was the last meeting of the budget year.	Everybody signed into ANTS. Maria Riveros translated.	FCAC	
II. Review and Approval of Last Month's Minutes.	Minutes: Members read the minutes.	Minutes were approved.	FCAC	
III. Data Review.	There was no Ants Utilization Summary, but Lazora said that we are doing very well.	Keep up the good work.	Members, Staff, HSC	
IV. Topics for Review from Partnership.	<p>Mobile Dental Clinic: Focus on prevention, no fillings or pulling of teeth. They do exams, cleaning, etc. and if there are problems they will recommend the person to a dentist. They are going to start at two other centers and want to know if we are interested in having the clinic here.</p> <p>Aquarium Pass: We need a standardized policy for using the Aquarium pass. FCAC were asked for their input and recommendations. Lazora explained the present procedure for using the pass and some of the problems they have encountered such as participants losing the pass as well as participant's failure to return the pass in a timely manner. Families use the pass all the time: they have to check it out and return it. The Center purchased the pass. 8 people can go at one time. Dolores said it is very nice and that prices have gone up since her kids were young. The FCAC reviewed a draft of the new Aquarium Policy. Copies of the document written in English were passed around while the document was verbally translated into</p>	<p>The Council agreed that they are interested in having the Dental Clinic come to TNC FSRC. Lazora will get more details about the service.</p> <p>Lazora will take the FCAC recommendations back to the HSC.</p> <p>Recommendations: #2B Participants are responsible to pay the replacement cost if they lose the card. They will be ineligible to use the card again until they pay for the replacement charge. #6 Participants will receive one warning if they return the card late and after the second</p>	<p>FCAC, Lazora, Partners</p> <p>FCAC, Lazora, HSC and partners.</p>	

	<p>Spanish. The FCAC were asked to provide input and to make recommendations. Rosa said the Center should not have to replace the pass; if the family loses it, they should have to replace it. Gloria said the pass should be returned the same day. Some members said it is not always possible to come back the same day; the Center closes at 1 pm on Saturdays. The drop box is not safe; the pass has been stolen from it. Lazora informed that participants are asked to return the pass at 9:00 a.m. by the next day of business. Rosa asked how much does it cost to replace the pass. Not sure, maybe around \$10 or \$20. Are they required to give their phone number on the pass check-out form in order to call them if they do not return the pass in time? Yes, and we are calling them. On #2B procedure: Participants are responsible to pay the replacement cost if they lose the card. Rosa said, they will be ineligible to use the card until they pay for the replacement card. #6 participants will receive one warning if they return the card late. Repeated offenders will go on a three month suspension. Martin asked how many times they can receive a warning before they are suspended. A suspension will be issued after the second offense. The staff should keep a log. Lazora said, we do keep a log. Gloria: how long is the waiting period? First come first served. Do you like the 3 month suspension?</p> <p>Open House: Meet & Greet. October; all day long; people come in and learn about the Center. All members should come and tell people about the programs we have, give our personal experience being a part of the center, and take them on a tour. It draws more people than having the staff talking about the Center. Sign up if you'd like to participate in sharing about the Center to others. We need everybody to promote it and have new people to come in and see the Center. Marta: Date? They want to have all the Centers on the same week. It will be on a week day, Tuesday or Thursday.</p>	<p>offense they will be suspended for three months.</p> <p>Note: This policy will be reviewed in conjunction with other centers to ensure consistency.</p> <p>Members agreed Tuesday Oct 25th from 9 am to 6 pm. Members were asked to write down their name and the time they would be available.</p> <p>FCAC members volunteered to help: Viocita, Gloria Oyola, Hugo, María, Victor, Mayra, Marta Botero, Liza, Letitia, Cecilia, Marcelina</p>	<p>FCAC, Staff & families</p>	<p>Oct 25th</p>
<p>V. Budget Review.</p>	<p>Budget: Balance is \$0. We'll get a new budget next month and we have to plan what to do with it.</p>	<p>Plan how to spend the new budget.</p>	<p>FCAC</p>	<p>Oct 13th</p>
<p>VI. Center Environment or Programming Review.</p>	<p>Clean up: Everybody will clean up after the meeting.</p>	<p>Members will help clean.</p>	<p>FCAC members</p>	

	<p>Booster Seats: Parents attending our Booster Seat Training will receive booster seats, no charge to the participant. There are only one or two open spots available. A flyer was passed around for more information.</p> <p>Listening Project: They are coming on September 22nd, at 6 pm. They want to know from us and other people in the community what services are needed in the community, what things are good, and not so good in the community. Help inform them what children and families need; what type of resources they need. Lazora passed around the sign-up sheet for attendees to sign up.</p> <p>Blood Mobile: September 30th. 9 am – 12 noon. We received an Honor Roll Certificate for our participation.</p> <p>Letter of Support: Dolores read the letter she prepared for the Healthy Start Coalition and the Children’s Board. It was prepared with the comments we made from the last meeting. It was verbally translated into Spanish. All members agreed with the contents and signed the letter.</p> <p>Children’s Board Recommendation: They met recently and decided not to cut our budget. Members were very happy with the news.</p> <p>Signage: Still pending; the survey is going on. Rosa said that they are doing more advertising on TV.</p>	<p>Parents have to sign in for the booster seats.</p> <p>Participate.</p> <p>Come to donate blood to help those in need.</p> <p>FCAC approved the letter and signed it. Lazora will forward it to the HSC.</p> <p>Children’s Board recommended no cuts to the FSRC’s budget. Pending.</p>	<p>Staff, Participants, Partner agency</p> <p>CBHC, Participants</p> <p>FSRC and Participants</p> <p>FCAC, Lazora</p>	<p>Sept. 22nd.</p> <p>Sept. 30th</p>
<p>VII. FCAC Membership Updates & Suggestion Box Review.</p>	<p>Suggestion Box: None.</p>			

VIII. Upcoming FCAC or Center Events.	<p>Family Support Day: This Saturday at Camp Christina in Riverview. Some members had signed up for it but said they could not attend because there was no transportation available.</p> <p>Volunteer Appreciation Day: Sep 30 at 6 pm. Please sign in.</p> <p>Toys for Tots Registration: Will start the week of October 20th. Be on the lookout.</p> <p>Community Café: October 20th - 5:30 to 7:30. At the Children's Board, for all the Centers. The sign-in sheet was passed around so members who wanted to attend could register. We need at least 10 people. Will transportation be available? Some people will meet here and carpool.</p>	Attend. Sign up and attend. Register. Participate.	FCAC members, families FSRC, FCAC members FCAC members, families	Sep 17 th Sept 30 th Oct 20 th
IX. Announcements/Other.				